



## TWIN RIVERS COUNCIL, BSA

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March 21, 2022

Dear Board Member:

Welcome to the 2022 Executive Board of the Twin Rivers Council. I am very proud and excited that you have agreed to invest your time, talent, and treasure in Scouting.

The scheduled Board meetings for 2022 are as follows:

- April, 21<sup>st</sup> at 6 pm – via Zoom
- July, 21<sup>st</sup> – at Rotary Scout Reservation
- October, 15<sup>th</sup> – Board Retreat / Key Leader Meeting at TBD
- December 15<sup>th</sup> – Board Meeting / Budget Approval at TBD

You will be receiving individual calendar invites with meeting packets as we get closer to each event.

As a new Council Executive Board Member, we request that you provide us with the following information:

1. BSA Adult Application – due March 31<sup>st</sup>
2. Youth Protection Certificate – due March 31<sup>st</sup>
3. Board Member Information Form – due April 30<sup>th</sup>
4. Annual Board Contribution – Pledge requested by March 31<sup>st</sup>
5. Executive Board Member On-Line Training – Recommended Completion by June 30<sup>th</sup>

Additionally, we have the following information to assist you onboard and learn more about the Twin Rivers Council and your role on the Board.

6. New Board Member Mentor Program – March through December
7. Council Governance and Resources – Ongoing and Updated as Required

### References:

1. [BSA Adult Application](#). Please download and complete the [BSA Adult Application](#) and [Background Authorization Form](#). It is recommended that you download it first to your computer then open and complete the editable PDF. You may digitally sign or print and sign your application. Please remember to sign the application on page 3 as well as the background check authorization on page 9. The Position Code for Council Executive Board Member is 41.



2. Youth Protection Certificate. Please complete the online *Mandatory-Youth Protection* training through the BSA Online Learning Center. This course takes approximately 72 minutes to complete, including the end-of-course quiz. You may take the course in stages with breaks between the modules as your progress will be saved.

Please click the [My.Scouting.org](https://my.scouting.org) link to be directed to the portal home page. Here you will be instructed how to create an account if you do not already have one. You will receive an email notification with your account information, including a member ID / reference number to complete your registration. Click the *Youth Protection* logo once inside the portal to be directed to the training.

You will end at a page containing a *Youth Protection Certificate* when you have completed the course. *Please print out this certificate and submit it with your signed BSA Adult Application to Sandy Elkins.*

NOTE: Please contact [Sandy Elkins](mailto:Sandy.Elkins@scouting.org) if you believe that you have already created a My.Scouting.org account in the past but cannot remember either your username or password. Sandy will confirm your prior membership so that you do not accidentally create a duplicate account.

3. Board Member Information Form. Please fill out the Board Member Information Form and return it [Sandy Elkins](mailto:Sandy.Elkins@scouting.org) by April 30<sup>th</sup>. We will be sending out an updated version by the end of March. If you have one, please provide us with a photo 'head shot' to be used in our Board Directory.
4. Annual Board Contribution. Board members are encouraged to provide a \$1,000 tax-exempt eligible donation to our Council's Friends of Scouting campaign. This is not expected of our ex officio board members. Please click [here](#) to access the Twin Rivers Council FOS page to make your 2022 donation. You may spread your donation over the course of the year, or make a pledge and be invoiced at a later date. Please contact your employer to see if they offer a matching gift program. This would multiply the value of your donation.

100% board participation in FOS giving is important as many grants and foundations request annual board giving statistics in their applications. In addition to funding BSA programs within our Council, your annual board contribution covers your BSA membership fee, if you are not also registered in a unit or on a District committee, and event and meeting incidentals.

5. Executive Board Member On-Line Training. There are three online training courses recommended for new and returning board members to complete. They include: *Council Executive Board Acclimation*; *Council Executive Board*; and *Diversity, Equity, and Inclusion in Scouting*.

Council Executive Board Training. The first course is *Council Executive Board Acclimation*. This short course is excellent for new board members as it provides an

overview of each of the five Scouting programs. Next, is *Council Executive Board Training*. This course delves further into the role and responsibilities of Executive Board members. Completion of this course and *Youth Protection* allows you to become positioned trained.

*Diversity, Equity, and Inclusion in Scouting*. BSA collaborated with nonprofits and youth organizations to learn best practices and identify opportunities to advance the ideals of DEI throughout our communities and society. This training provides an overview of the BSA's approach to DEI.

Each of these classes may be accessed via your My.Scouting.org account. Select *My Training* from the drop-down menu found next to your name in the upper right-hand corner of the home screen. Scroll down and click on the *Council Executive Board Learning Program* tile to access the first two classes. Click [here](#) to access the DEI course once logged into your My.Scouting.org account.

6. [New Board Member Mentor Program](#). We assigned mentors to all new board members to assist them onboard and learn the ropes. Scouting has its own unique language and culture and we appreciate that not all board members may have a deep Scouting background. Your mentor will be there to assist and support you during your first year (and beyond) on the Board. He or she will be reaching out to you over the next two weeks to introduce themselves before our Board Mixer on March 31<sup>st</sup>, at 6 pm at the Barn at Powers. This is a new program and we are excited to offer you this support.
7. [Council Governance and Resources](#). Please visit the [Council Governance](#) website to access our Charter and Bylaws, orientation guide books, training, and most recent IRS 990 filings. This public-facing site will continue to be updated with new information. Please reach out to [Mark Switzer](#) if you are looking for additional governance, membership, and/or financial materials that are not publicly available to our membership.

The Twin Rivers Council is moving forward and growing. It is because of individuals like you that we are able to provide the quality programs of the Boy Scouts of America. As a Board Member, you are the individuals that set the standard for the Council. I am looking forward to working with each one of you as we provide the mission of Scouting to over 3,500 families.

*Greg Szczesny*  
President

*Drew Chesney*  
Commissioner

*Mark Switzer*  
Scout Executive